
Outreach Consultant— part time, contract position available in San Diego County

About Us:

Harbage Consulting is a health policy and communications firm that is working with San Diego County to organize community forums regarding county behavioral health services.

Why This Job:

Your primary role will be to conduct outreach and promote county community engagement forums to consumers, family members, clients, and community members who use or want to provide input on the county behavioral health services. You will work with behavioral health providers, clinics, and community organizations to ensure strong turnout to the forums. This work also includes helping identify locations, recruiting participants, setting up the event, conducting the event, and breaking down the event.

Required Qualifications

Must have:

- A commitment to improving the health care system and access to behavioral health
- A Bachelor's degree
- A minimum of 5 years experience in community organizing
- Experience as a field organizer, outreach coordinator, community organizer, or other similar positions
- Excellent time management skills
- Ability to work flexible schedule; occasional evening and weekend work may be required
- Strong communication skills
- The ability to travel to and from events being conducted by Harbage Consulting on a county basis, occasionally including transport of materials necessary for events (including but not limited to boxes of flyers, documents, and presentation materials)
- The ability to transport/move material, on occasion, of up to ten pounds (for example, boxes of documents; certain audio/visual equipment; and food)

Must be:

- Kind and empathetic, in a professional manner
- A quick study
- Well organized and able to juggle multiple priorities at once

- Highly reliable and trustworthy—must be able to manage assignments of various priority and duration
- Comfortable working independently and remotely
- Able to develop relationships with various kinds of stakeholders, including clinic, hospital and physician leaders, as well as advocates, patients, and consumers
- Able to have one-on-one conversations, facilitate group discussions and help build cooperative networks

Preference will be given to those who:

- Live in San Diego county and have strong community ties
- Have a general understanding of behavioral health
- Have experience building relationships with key stakeholders in the health care and/or behavioral health fields
- Have the ability to participate effectively in setting up rooms for events, which may include on occasion helping to do at least some of the following: move chairs/tables; set up document distribution tables; set up food tables; and set up audio/visual equipment
- Have experience engaging and/or educating health care and/or behavioral health community
- Have experience with or knowledge about the health care system—in a personal or professional capacity
- Are bilingual or speak multiple languages

Compensation:

- This is a part-time, contract position from May 1-September 1
- Salary is commensurate with experience

To Apply:

Deadline: April 21, 2017

Please submit the following to careers@harbageconsulting.com with “*Consultant*” in the subject line. **Applicants missing any items listed below will not be considered.**

- Resume
- In lieu of a cover letter, please submit a statement on why you care about ensuring access to health care.
- The phone number, email address, and relationship of three professional references.