



Health Care Outreach Specialist Position

Los Angeles County | Orange County | Inland Counties

About Us:

Harbage Consulting is a health policy and communications firm based in Sacramento, CA. We are working with the State of California to conduct outreach for a state program called the Coordinated Care Initiative. The Coordinated Care Initiative aims to help seniors and people with disabilities who are on Medicaid and Medicare get more coordinated care to stay at home and out of hospitals and institutions. Authorized by the Affordable Care Act, this initiative is a true "rubber-hits-the-road" moment in California health policy—it's vital that eligible people and their doctors have all the information they need about this important initiative.

Why This Job:

You will be working on the ground talking to people who are impacted by the health care system to help them understand changes in health care. You will be part of responding to concerns in the health care system. You will learn a lot about health policy and implementation and make invaluable contacts while putting your own outreach skills to good use. An important function of the job is to create events where you as the outreach coordinator can provide unbiased educational information to groups of dual eligible beneficiaries (and those that work with beneficiaries) on the California Coordinated Care Initiative. This work includes identifying locations, building relationships, recruiting participants, setting up the event, conducting the event, and breaking down the event. Further, you might conduct webinars, conference calls, attend summits and conferences, and provide in-person outreach services. Qualified applicants must have the ability to work with minimum direct supervision.

Required Qualifications:

Must have:

- A bachelor's degree.
- A strong commitment to improving the health care system and access to health care for all populations.
- A commitment to working with at-risk and disadvantaged populations.
- The ability to work long hours—flexibility will be needed, and occasional evening and weekend work may be required.
- Exceptional public speaking skills and the ability to think and answer questions on your feet.
- Motivation and aptitude to use public speaking to deliver outreach and education to varied stakeholder audiences.
- Experience communicating effectively by phone, web-based software, and in-person to both individuals and audiences up to several hundred people.
- The capability to travel to and from events being conducted by Harbage Consulting on a county or statewide basis, occasionally including transport of materials necessary for the event (including but not limited to boxes of flyers, documents, and presentation materials).
- The ability to transport/move material, on occasion, of up to ten pounds (for example, boxes of documents; certain audio/visual equipment; and food).
- A phone and computer capable of completing required work.

Must be:

- Kind and empathetic, in a professional manner.
- A quick study.
- Highly reliable and trustworthy—must be able to manage assignments of various priority and duration.
- Punctual.
- Comfortable working independently and remotely.
- Able to develop relationships with various kinds of stakeholders, including plan, hospital and physician leaders – as well as advocates, patients, and consumers.
- Able to have one-on-one conversations, facilitate group discussions and help build cooperative networks
- Politically savvy.

Preference will be given to those who have/are:

- The ability to effectively in prepare for events, which may include helping to do at least some of the following: move chairs/tables; set up document distribution tables; set up food tables; and set up audio/visual equipment.
- The ability to move to successive outreach venues quickly and efficiently.

- Experience as a field organizer, press assistant, outreach coordinator, community organizer, or other similar positions (internships also considered).
- Experience engaging and/or educating medical providers.
- Experience with or knowledge about the health care system—in a personal or professional capacity.
- Experience with Medicare and/or Medi-Cal.
- Living in or are willing to relocate to Los Angeles County, Orange County, San Bernardino County, or Riverside County.
- Fluent in Cantonese, Mandarin, Korean, Spanish, Farsi, or Vietnamese.

Compensation:

- This is a contract position through June 2019 with the potential for extension.
- Competitive hourly rate is commensurate with experience.

Location:

- Preference is given to those living in or willing to relocate to Los Angeles County, Orange County, Riverside County, or San Bernardino County.

To Apply:

Application Deadline: 8/24/2018

Submit the following to Ryan MacDonald at careers@harbageconsulting.com.

1. Resume
2. Two writing samples (less than 3 pages)
3. A 250 – 500-word statement on why you care about ensuring access to health care for all people.

Applicants failing to submit any items listed above will not be considered.