



Temporary Health Care Outreach Specialist Position

Los Angeles County | Riverside County | San Bernardino County

About Us:

Harbage Consulting is a health policy and communications firm based in Sacramento, CA. We are working on an exciting new tool for health care consumers with both Medicare and Medi-Cal coverage, called *MyCareMyChoice.org*. This new tool is designed to help consumers better understand the care options available to them in California so they can get the most from their health care coverage. Our job is to engage with stakeholders to educate them about this new website, how they can use it, and to build the userbase for this exciting new resource.

Why This Job:

You will be working on the ground talking to people who are impacted by the health care system to help them understand the local health care options available to them. You will help educate high-risk populations on how to find resources to maximize their health care outcomes and coverage. You will make invaluable impact and contacts while putting your own outreach skills to good use. An important function of the job is to create events where you as the outreach specialist can teach stakeholders how to use *MyCareMyChoice.org* and the value the website provides for its target audience. This work includes identifying target areas and stakeholders, building relationships, recruiting participants, setting up and hosting outreach events, and engaging stakeholders where they live and thrive. Further, you might conduct webinars, conference calls, attend summits and conferences, and provide in-person outreach services. Qualified applicants must have the ability to work with minimum direct supervision.

Required Qualifications:

Must have:

- A bachelor's degree.
- Spanish language fluency, both written and spoken.
- A strong commitment to improving the health care system and access to health care for all populations.
- A commitment to working with at-risk and disadvantaged populations.
- Flexibility to work occasional evening and weekend hours.
- Exceptional public speaking skills and the ability to think on your feet.
- Motivation and aptitude to use public speaking and outreach to deliver important information to varied stakeholder audiences.
- Experience communicating effectively by phone, web-based software, and in-person.
- Experience building collaborative relationships and/or networks.
- The capability to travel to and from events being conducted by Harbage Consulting on a county or statewide basis, occasionally including transport of materials necessary for the event (including but not limited to boxes of flyers, documents, and presentation materials).
- The ability to transport/move material, on occasion, of up to ten pounds (for example, boxes of documents; certain audio/visual equipment; and food).
- A phone and computer capable of completing required work.

Must be:

- Kind and empathetic, in a professional manner.
- Energetic.
- A quick study.
- Highly reliable and trustworthy.
- Punctual.
- Comfortable working independently and remotely with minimal supervision.
- Able to develop relationships with various kinds of stakeholders, including health plan, hospital and physician leaders – as well as advocates, community-based organizations and consumers.
- Politically savvy.

Preference will be given to those who have/are:

- The ability to effectively in prepare for events, which may include helping to do at least some of the following: move chairs/tables; set up document distribution tables; set up food tables; and set up audio/visual equipment.
- The ability to move to successive outreach venues quickly and efficiently.
- Experience as a field organizer, press assistant, outreach coordinator, community organizer, or other similar positions (internships also

considered).

- Experience engaging and/or educating stakeholders about health care issues and/or programs.
- Knowledge of the health care system—in a personal or professional capacity.
- Experience with Medicare and/or Medi-Cal.
- Living in or willing to relocate to Los Angeles County, San Bernardino County, or Riverside County.
- Fluent in Spanish.

Compensation:

- This is a temporary employment position through December 2019.
- Benefits include paid sick time and paid holidays.
- Our competitive hourly rate is commensurate with experience.

Location:

- Preference is given to those living in or willing to relocate to Los Angeles County, Riverside County, or San Bernardino County.

To Apply:

Applicants failing to submit any of the following items by the deadline will not be considered.

Submit the following to Ryan MacDonald at careers@harbageconsulting.com.

1. Resume
2. A writing sample (less than 3 pages)
3. A cover letter consisting of a 250 – 500-word statement on why you care about ensuring access to health care for all people.

Application Deadline: 2/15/2019