

Harbage Consulting Policy Consultant Job Description

Who We Are

Established in 2005, Harbage Consulting is a mission-driven national health policy and communications consulting firm with deep policy, operational and outreach expertise in public programs. We help our clients navigate, develop and implement a wide range of health policies related to Medicaid, the Children's Health Insurance Program (CHIP), Medicare, and the Health Insurance Marketplace. Our clients span state Medicaid agencies, county/local health services departments, state and national health care foundations, consumer advocacy organizations, hospitals, health systems, trade associations, and labor unions. While the core of our firm's work has historically been in California, we have recently been involved in projects in a number of other states including Alaska, Colorado, Hawaii, Louisiana, Maryland, New York, West Virginia, Virginia, and Washington State.

Our firm is rooted in a commitment to improving and strengthening the health care delivery system. We pride ourselves on our relationship-driven approach to customer service, our ability to adapt to changing landscapes, and our innovative spirit. Our mission is to promote access to affordable, comprehensive, high quality health coverage and care and we pursue clients that enable our firm to stay true to that mission.

Position Description

Harbage Consulting offers a dedicated and fast-paced environment focused on helping a range of clients improve the health care safety net. The incumbent of this position will support Harbage leadership in helping clients develop and augment state, local and federal Medicaid and behavioral health policies and support on-the-ground program implementation. The Policy Consultant will conduct research and data analysis, provide project management and planning support for clients and Harbage leadership, contribute to published work products, participate in stakeholder engagement efforts and interact with community members, researchers, providers and advocates. Oral and written communication skills are a critical element of this position.

Responsibilities include but are not limited to:

1. Working closely with Harbage leadership and fellow staff to accomplish company and client goals and objectives.
2. Providing project management support in the form of developing and advancing work plans, meeting agendas and other meeting materials.
3. Conducting policy research and data/financial analyses for purposes of responding to client requests for information.
4. Developing issue papers, briefing materials and presentations of policy and operational recommendations.
5. Briefing Harbage leadership, both orally and in writing, on policy issues and research related to client projects.
6. Preparing PowerPoint presentations and informational graphics for and on behalf of clients.
7. Planning and executing stakeholder engagement activities.
8. Engaging in firm-wide activities such as staff meetings, policy team meetings and annual company retreats.

Location

This position is based in Sacramento, California.

Required Qualifications

Must have:

- At least three years of experience in health care policy, with the majority of that time dedicated to Medicaid/safety net issues.
- A commitment to improving access to health coverage and the quality of the health care system.
- Excellent oral and written communication skills.
- Skills related to effective project management, including strong work ethic, attention to detail, time management, ability to prioritize, problem solving, adaptability, willingness to learn, and a proactive work style.

Must be:

- A quick study.
- Highly reliable and able to manage assignments of various priority and duration
- Comfortable working independently, but with guidance.
- Able to develop relationships with various kinds of stakeholders, including state and local government, hospitals, advocates, health plans, providers, and consumers.

Preference will be given to those who have:

- A Master's degree in health policy, public policy, public health or a related discipline.
- Experience working on behavioral health and/or Medicaid policy issues in government or advocacy.
- Experience supporting organization leadership.
- Contributed to and/or developed professional health policy publications.

Compensation

- Competitive salary commensurate with experience
- Comprehensive benefit package and 401(k)

To Apply

Please submit the following documents to careers@harbageconsulting.com with the subject line "Policy Consultant Position":

- Cover letter
- Resume
- Three references with phone numbers and email addresses (references will not be contacted unless the candidate is notified).